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SALES

POINT OF SALE

POS Enhancements

- New printing parameters can be found in [Setup] [Shop Defaults] [Point of Sale Register] [Printing, Updating & Misc Controls] {Misc (1)}
 - * Always include transaction type at the end of the tear-off receipt. (This will print the wording TAX INVOICE or ADJUSTMENT NOTE on all cash and charge receipts)
 - * Do not print the signature panel at any time on all documents. (This will turn off the extra information required, printed at the bottom of all refunds/voids and charge transactions)
- POS Register Reports – “All Shops” is now available for selection. Please note this function will NOT clear daily Z Reports, this must be done shop by shop. This feature will produce X reports and change the daily, weekly, monthly totals available in VIEW mode.

POS Fixes

- When using a run only version of the transaction processor – errors could occur whilst terminating the transaction processor. This required the program to be closed using the Windows Task Manager. These errors may also have occurred if the Transaction processor was running on the same machine as an individual TPROC program. This has errors have been resolved.
- Deposit Button – Was active when there was no account number or deposits to be processed. This button will only be activated when parameters allow deposits to be processed manually. See Setup: Global Defaults: Special Orders.
- Transaction Processor IBM POS – The conversion routine that creates the POSTRAN records had an error when rounding occurred with cash payments. The transaction processor now rectifies this.
- POS Register Reports – When processing an X Report for All Shops an error was received, this closed the program. Errors were also present during End of Day and End of Week selections, this has been fixed.
- If using auto-allocated voucher numbers, then the prefix that displayed for Exchange vouchers was the Gift voucher prefix, this issue is now resolved.
- Rounding errors could occur for specific amounts with a cheque tender and change due. This could also result in a rejected transaction. Program modifications have been made to stop this.

Database Enquiry

- Gift voucher sales did not provide the correct data in the tendered field.
- When searching for transactions by date, data was being scanned and reported on for prior and future dates, this has been corrected.
- The POS version number has been added to each transaction to assist UniLink support when required.
- Account payments through the POS did not display the account number/s in the database enquiry scan.

SPECIAL ORDERS

Enquiries

It is possible to choose [Reprint] when viewing "other shops" special orders.

DIRECT INVOICING

- During the sale of a special order for a tax exempt customer, any fixed selling prices would revert back to the RRP.
- A problem existed whereby processing would dramatically "slow down" when items were continuously added to the invoice. The entry of an item has been enhanced to allow rapid entry without the need to re select [Item] each time.
- A new payment method (no. 8) Cash is now available. Please note exact amounts must be used, no rounding will automatically occur.

CUSTOMERS

Customer Listing

- The alternative customer code has been added to the output of the CSV. If parameters are set to store credit card number instead, this field will remain blank.
- Creation date has been added

Customer Supersession

The feature to supersede/merge Customer accounts is now available. A new button has been added to Customer Maintenance, this will allow the customer code to be changed to either a new or existing code (excluding centrally billed accounts).

NB: *Unlike Inventory there is no linking function available. This is a permanent change and can not be undone. Please consult the UniLink Support Desk if further information is necessary before using this feature.*

Frequent Shopper (Loyalty points)

A new menu has been added to the Loyalty Program – Verify Points Balance. This allows the all transactions to be verified to calculate the correct points owing. This would be required if points are imported or deleted.

Layby's & Cash Credits

An additional option is available to "rebalance accounts". This will verify all Cash accounts

INVENTORY

Book Data (Nielsen Bookdata)

In July 2005 a new format of the Compact World CD was distributed from Nielsen Bookdata. Changes were made to allow Booknet to continue to import titles directly from the CD. If further instructions are required to resolve any issues please contact the Unilink Support Desk.

Data Imports – ONIX

Uppercase author and title options are now available during the ONIX import if required.

Inventory Maintenance

GST inclusive pricing updating can now be done within the maintenance program. This feature can be globally activated with the following steps:

*Go to [Setup] [Global Defaults] [Inventory] {Taxes}

*Tick Permit entry of GST-inclusive and exclusive cost prices

With this feature activated changes within the pricing tab will display a new tick box "Buy price above includes GST"

NB: The inclusive tick box will only be on as the default if the Supplier maintenance parameter "Are prices on the Supplier's Invoice GST INCLUSIVE (default is GST EXCLUSIVE)"

** These parameters will not affect how cost prices are stored. All cost prices will remain ex-gst on the data files.*

Mandatory Fields - Weight

Under [Setup] [Global Defaults] [Inventory] {Mandatory fields} there is a selection of fields that must be present before an item can be created or maintained, Weight has been added to these selections.

Reports

- Report Code, Expected & Advised dates have been added to the Overdue Purchase Order report
- Product Group/Category/Type description have been added to Sales by Period & Inventory Valuation reports

Stocktake

- The name of the .dat file is now printed on the invalid item report produced at the time of the scanner uploads.
- UTLSTAKE utility: The display box will now scroll automatically, therefore always displaying the last entry scanned at the bottom of the list box. Plus when using the option "default the quantity above to 1" then an extra tickbox will be available to "Always accept the quantity as 1".
- A drop list box has been added to all stocktake program to show in-use stocktake files

Suppliers – Shift F7 recall

Shift F7 is available in all programs to enter the last used supplier code

Suppliers Merge/Supersession

It is possible to change or merge one supplier code to another (existing or not). All inventory items and transactions will be transferred to the new code/supplier.

Transfers – Immediate

An incorrect location was being created ** when store/locations transferred where being processed. This would only occur if the BookNet User was not permitted to View & Maintain both shops included in the transfer.

If this access level has not been provided then immediate transfers can not be made by the BookNet users. A new message will advise that this function is not permitted.

PURCHASES

ORDERING

BISAC/ONIX Imports – Order quantity

An order requisition quantity is now available on imported titles. Firstly an order prefix must be set on the initial import setting page, and requisitions will only be generated when a Supplier code has been entered. During the process of selecting items for import it is possible to change the requisition quantity per title or for multiple selections.

RECEIVING

- When a transfer is receipted the invoice quantity and cost price fields can no longer be edited. This will eliminate any errors occurring with the GST and cost price updating.
- Due to errors that could occur during the dissection updating it is no longer possible to edit the Supplier code or the invoice's tax status once receiving has commenced.
- During the updating of the prices/item details there were circumstances that changed some items to the incorrect price and product groups. This was due to the STKITEM updating occurring at the time of the changes. This has been altered to update and the end of receiving. No inventory records will be updated if the receipt is abandoned.

RETURNS TO SUPPLIER

Circumstances occurred where the shop account code held on the supplier file was not always printed on the Request or Claim this has been rectified.

BACK TO SCHOOL

Booklist printing and publishing

- An extra field has been included for the Excel booklists – Note type. Either H/S/M will be displayed in the same line as the note itself.
- An additional indicator has been added to the booklist record to be used with Note lines. This will allow a note to exist only as an internal comment. Within Textbook Enquiry and Maintenance these notes will be shown starting with <Private>

Fees & Levies

- Errors were present within the definitions. Levies must be defined in the [Stationery & Levies] tab of the Textbook Global Defaults. All other services items sold via a booklist that are NOT within the defined product group/category/type will be considered a Fee. Both fees and levies can be reported on separately within the Back to School reports.

Global Defaults

- Within the POS Back to School mode there was an auto creation feature that updated the booklist order with any additional inventory items, fees or levies that were sold with the booklist order. New parameters allow the users to turn this feature on if required. This can be found under [Setup] [Global Defaults] [Textbooks] {Booklist Orders} subscreen 3. A number of different options exist such as ... Users can decide to add all items or only fees/levies to a booklist order when extras are sold OR create a BTS order for all items or only fees/levies when sold even without a booklist order. These parameters will only be activated when the POS is set to Back To School mode.
- These changes will now allow the sale of two or more BTS orders within the same POS transaction without the use of carry forward. Carry forward should ONLY be used when multiple booklist orders have different customer account numbers or deposits.

Order & Usage Report

- The speed of the scan to produce this report has been enhanced – as extra time was being used due to multiple occurrences of APN with the booklists.
- Accumulated statistics displayed were incorrect for multiple occurrences of booklist lines this has been rectified.

Picking Lists

- Circumstances occurred where not all schools codes appeared in the list box when picking was available. The initial school list scan has been altered to use a combination of Back to School records therefore displaying all schools codes accurately.

School Codes (TABLE 94)

Table 94 (The school code list) has been replaced with a new data file – SCHMAST1.v01. This table will require conversion, this will occur automatically when BookNet is restarted after upgrading. A new menu will be available to access this file under Textbooks, Back to School, Schools Maintenance. Extra features are also available such as export to CSV, additional details for address and notes.

To-follows and Invoicing

- Errors corrected that stopped to-follows labels from printing after the Booklist order had been sold via POS.
- Additional printing options to allow users to enter specific order(s) as an alternative to scanning the full School/Year only to highlight the orders for printing.
- When printing single line special orders the quantity sold has been added to the invoice.

Worksheets

- Errors removed during of the scan of specific school/year ranges.
- Order requirement indicator has been added to both printout and CSV options.

ACCOUNTS RECEIVABLE (DEBTORS)

- During the creation of an invoice from the Receivables menu, there was no tender dissection being updated to 000009 charge, this will now occur.
- The array size has been changed from 300 to 5000, thus allowing a larger number of transactions to be processed per payment.
- If circumstances occur that causes the debtor update stage to fail, detailed information will be written to the error.txt file to allow better analysis of the error.
- If End of Month has been initiated any payments processed within the Month End, then the dissection values were not updated correctly.

Sales Dissection History

In the Special Processing section of the menu item, the user now has the option to specify the Month and Year for the Tenders to be examined.

General Ledger Transfer

The transfer program processing time has been reduced by now examining the cut-off dates. This determines whether a transaction is considered held, thus if the transaction create date is *prior* to the date on which EOM processing started, then the transaction can not be held and not considered in the scan.

Miscellaneous Transaction Listing

This list can now be produced by date sequence. The default will remain as document sequence.

ACCOUNTS PAYABLE (CREDITORS)

Auto pay Selection

- A lockout error occurred whilst two users accessed the autopay program. This error has been removed. (Please note it is not advisable to update two pay runs simultaneously – this feature is still under review)
- During both Autopay and Prompt Payments, cheque number sequencing errors occurred for some pre-defined cheque formats and Formprint options. If a remittance advice carried over multiple pages then the cheque number assigned was not correct.
- Run reference is no longer auto generated, user must define.
- Include credit transactions in calculating outstanding balance and ate specified.
- Documents available to view under each supplier will now include all the unallocated transactions regardless of type.
- Quick Estimate no longer will produce a pay list – This is to be used as information only.
- QUIT button has been removed. CANCEL can be used to cancel a payment reference or exit the program.
- In the outstanding documents window the CANCEL and SAVE have been changed to GO BACK and OK
- The payment codes selected will now remain highlighted.
- Help text has been added see [HELP]
- Extra Sorting options are now available: - document date, pay select date, document number and show claims at end of list.
- Produce Pay List will produce a printed report including supplier & payment details.

Centrally Billed Account

Errors had occurred during the Pay update stage if the supplier linked to the centrally billed account had a credit balance due within the selected pay period.

Miscellaneous Transaction Listing

- Report selections to include, Allocated Transactions Only & Unallocated Transactions Only were ignored and always printed All Transactions.

GENERAL LEDGER

ACCOUNTS

An error was present when displaying GL codes in the code length was over 10 characters. This has been addressed.

INTERFACES

An interface file can be generated for the AccPac system, this program has been added to a new menu Cashbook & General Ledger. These additional menus and features are currently only available for MONYX licenses.

Within the registered Cashbook module a new menu has been created – Create Interface File. This will generate a CSV file from both Account Receivable and Payables transactions for a specific date range.

NB: If there is a CABS G/L link - see [Setup] [General] {Dissections} then an extra button will be available to update directly into CABS.

SETUP

Cache Controller

A new feature has been added to the cache monitor to show that the UTLCACHE is running at any remote shop.

Cache Monitor

An additional feature has been included to handle the situation when the CACHE data file cannot be updated. In this case, the updates are written to a temporary file (CACHERR1.v01) On opening the Cache monitor program a message will appear after the shop selection to indicate that there are records found on the new temporary file. A new button will appear (a repair icon) to allow the cache to "rebuild" these records.

Customer Purging

A new option is available within the Database Purge program – Customers. This purge has been designed in a 2 stage process similar to Inventory. For further information regarding this feature please consult the Unilink Support Team.

OVERSTOCKS

During Hibernation / Sleep time all BookNet files are automatically closed, allowing successful backups to occur.

UTLPOS – Stock Download

An auto start function has been added to this program, for use as a scheduled task.

Verify Stock Levels

A supervisor program has been added that will allow specific data to be verified instead of the normal selections for the entire database or individual items. A text file will be generated from a transaction type and date range options. Please contact UniLink Support for further information before using this feature.